CINDY DINOVO, CLERK OF COURT
DELAWARE MUNICIPAL COURT
CRIMINAL/TRAFFIC DIVISION 740.203.1570 / FAX 740.203.1599
PAYMENT MAY BE MADE ON-LINE AT WWW.MUNICIPALCOURT.ORG
EMAIL @ E-FILING@MUNICIPALCOURT.ORG
(IF PARTICIPATING IN TSP & PAYING ON-LINE - MAKE SURE TO CLICK ON THE ACCEPT TSP BUTTON IN THE ORANGE WINDOW)

APPLICATION/WAIVER FOR TRAFFIC SAFETY PROGRAM (TSP)

If you are charged solely with one or more misdemeanor moving violations, and if you have not participated in this Court's Traffic Safety Program (TSP) within the past four years, you have the option of applying for the TSP now.

Offenders with a Commercial Driver License (CDL) and/or charged with a traffic violation and a specification that you were driving while distracted are ***not*** eligible to participate.

If you are eligible for the TSP and if you complete it, your case will be dismissed and you will not be convicted on the traffic charges in the case. If you are eligible for the TSP and if you apply for that program but then fail to complete it the Court will accept your guilty plea and you will be convicted on all of the traffic charges in your case. If you apply for the TSP, you will not be entitled to any refund of moneys paid to the court or to the defensive driving course described below. If you choose to participate in the TSP you must complete all of the requirements listed below:

1. You must mail or otherwise deliver **all** of the following to the Delaware Municipal Clerk of Court **before your scheduled court date** indicated on your citation:
   a. This form with your plea, signature and contact information added below.
   b. Proof of automobile liability insurance covering your operation of the vehicle at the time when you committed the traffic offense(s).
   c. Payment of the **total sum** of all fines and costs for **all** of the offenses with which you are charged. **Payment may be made on-line; be sure to *click* the Accept TSP button before proceeding to pay.**

2. You must also pay for and complete the online defensive driving course offered by Safe Driver Online, Ltd. (SDO) at **SafeDriverOnline.com**. (Completion of this application form does not enroll you in that course, and the fee for the course is a cost that you must pay in addition to the money that you send to the court for your traffic fines). SDO's phone number is 888.372.SAFE or 888.372.7233 and their email is team@safedriveronline.com.

3. You must complete the course within 60 days of your scheduled court date. Once you have completed the online program a notification will be emailed to the Clerk's office from SDO advising that you have finished your requirement. Failure to complete the course timely will result in your ineligibility to participate in the TSP.

If you complete the first step above, and if the Court then determines that you are not eligible to participate in the TSP, the Clerk will notify you and will schedule a new court date for you. If that happens, any money that you have paid to the court will be held as bond until the case is finished.

After completing the course Safe Driver Online, Ltd. will notify the court by email.

A record of your guilty plea will be sent to the Ohio Bureau of Motor Vehicles (OBMV) if you apply for but do not complete the TSP despite being eligible to do so, and points may then be assessed against your driver's license by the OBMV.

By signing below, you are certifying that 1) you are eligible for the TSP; 2) you are willing to waive your right to appear at the court to contest the traffic charges in your case; and 3) you understand and accept the requirements of the TSP.

To apply for the TSP, check the box and then sign & complete the lines below:

☒ I plead guilty to the traffic charges in my case. My plea of guilty is a complete admission of my guilt, and I accept the legal consequences of my actions.

Defendant	Address
Ticket Number	City/State/Zip
Court Date	Phone
Email address	